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Volunteer Application

Application to volunteer with Big Brothers Big Sisters of Grande Prairie and Area in the following program

Which program are you interested in (Check all that applies):

- Community Based Big Brother/Big Sister Program
 - PRISM Program
 - Cultural Mentorship Program
- In-School Mentoring Program (Junior/Teen/Adult)
 - PRISM Program
 - Cultural Mentorship Program
- Go Girls/Game On! Group Mentoring Program
- General events volunteer
- Unsure- more information needed

Date: _____

General Information

Full Name: _____

Address: _____ Postal Code: _____

City/Town: _____ Province: _____ How long at current address? _____

Previous address (if less than one year): _____ Postal Code: _____

City/Town: _____ Province: _____ How long at this address? _____

Home/Cell Phone: _____ Email: _____

Date of Birth: _____ Age: _____

Emergency Contact: _____ Relationship: _____

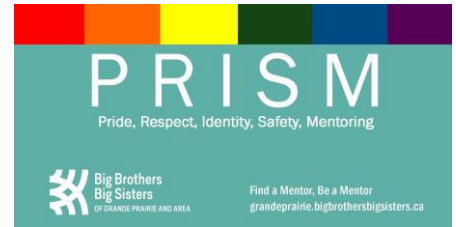
Contact number(s): _____

Do you own or have access to a vehicle? Yes No Driver's License Number (and province): _____

Level of automobile insurance coverage? _____



Our mission is to enable life-changing mentoring relationships to ignite the power and potential of young people.



Employment Information

Employer: _____ Position: _____

Work Address: _____

Work Phone: _____ Can we call at work? Yes No

Length of Time at present employment: _____ Working Hours: _____

Would you or your employer be interested in learning about how a business can become involved with BBBS, such as:
sponsorship opportunities and corporate mentoring? Yes No

Other Information

Have you ever been, or applied to be a volunteer with a Big Brother/Big Sister agency in the past?

If so, when, where and what name did you use?

Have you ever been charged or convicted of a crime? If so, explain in detail the crime, date and province/city.

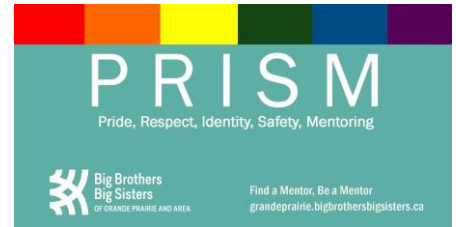
Signature

Date





**Big Brothers
Big Sisters**
of Grande Prairie & Area



References:

*** All references must have known the applicant for at least two (2) years.**

Character Reference Name: _____

Address _____

City _____ Province _____ Postal Code _____

Home Phone # _____ Business Phone # _____ ext. _____

Email: _____ Cell Phone # _____

How many years have you known this person? ____ What is their relationship to you? _____

Employment/Volunteer Work Reference Name: _____

Address _____

City _____ Province _____ Postal Code _____

Home Phone # _____ Business Phone # _____ ext. _____

Email: _____ Cell Phone # _____

How many years have you known this person? ____ What is their relationship to you? _____

Family Reference Name: _____

Address _____

City _____ Province _____ Postal Code _____

Home Phone # _____ Business Phone # _____ ext. _____

Email: _____ Cell Phone# _____

How many years have you known this person? ____ What is their relationship to you? _____

I understand that I may be asked for additional references at any time throughout the application process.

I hereby waive the right to request disclosure of the personal reference information given about me by the individuals indicated above.

Signature

Date



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Statistics

*** The following questions will not be used to determine your eligibility or compatibility. They are used for the sole purpose of providing us with statistical data that will help us improve our programs. All information will be kept confidential.**

Thank you in advance for your cooperation.

Gender: Male Female Transgender Non-Binary
 Other: _____ Undisclosed

Household Annual Income:
 ≤ 30,000 30,001 – 50,000 50,001 – 75,000 75,001 ≥ Undisclosed

Ethnic Identity (please check all that applies):
 FNMI Caucasian Black/African Asian

 Middle Eastern/North African Hispanic/Latino Pacific Islander

 Other: _____ Undisclosed

How did you hear about the agency? Check all that apply:

Social Media Written Word Business/Corporate Former Mentor Former Mentee

Information Booth, located at: _____ Presentation, located at: _____

Radio/Television Event, hosted by: _____



Confidentiality Policy

All staff and volunteers of Big Brothers Big Sisters of Grande Prairie and Area are required to abide by this Confidentiality Policy. Any breach of this policy will be considered grounds for termination.

Agency Service Delivery Staff will explain the confidential nature of our service to the volunteer, child and parent/guardian as early as possible in the orientation and/or screening process. At all times thereafter Service Delivery Staff will ensure the privacy of case information.

Information contained in the Casework files will not be disclosed by the Agency to any person without written approval of said person except in the following cases:

- where the safety of a child depends upon divulging this information. This could include suspicion of neglect or abuse of a child. The proper authorities will be informed when necessary, which could result in the disclosure of confidential information without written consent from the person;
- when subpoenaed by the courts;
- where required by law.

In the event that confidential information is requested to support a custody or access application, or for any court matter other than a “child protection” case, the agency will only release the information if required to do so by a Judge’s Order.

No staff member or volunteer shall use confidential information from the agency to advance any personal interest, financial gain or otherwise.

In accordance with Big Brothers Big Sisters of Canada’s National Standards:

- No information will be provided to persons or organizations outside of Big Brothers Big Sisters of Canada, and its agents, about parents, children or volunteers without their express prior written consent except where required by law.
- All information and records, including electronic records, shall be kept secure (for example, in a filing cabinet, desk, etc. under lock and key, password protected, etc.) and confidential at all times.

Case records will be accessible only to the Caseworker, Executive Director, Casework Supervisor, and in appropriate situations, other Caseworkers.

I understand the agency’s policy around confidentiality and agree to abide by those rules.

Signature

Date

